



## **CONSTITUTION FOR ILLAWARRA SCHOOL LIBRARIES ASSOCIATION**

1. The name of the Association shall be the Illawarra School Libraries Association.
2. The objects of the Association shall be:
  - a) To promote library services in schools.
  - b) To provide opportunities for teacher librarians & library staff to meet to exchange views.
  - c) To promote training and professional standards in librarianship.
  - d) To promote the profession.
3. The assets & income of the organisation shall be applied solely in furtherance of its above-mentioned objects & no portion shall be distributed directly or indirectly to the members of the organisation except as bona fide compensation for services rendered or expenses incurred on behalf of the organisation.
4. Membership shall be open to all persons interested in school librarianship & at the discretion of the Committee.
5. The subscription paid shall be valid for the current calendar year. The amount of the subscription will be determined by the Committee.
6. The annual general meeting shall be held during the first term of each school year. Notice of the A.G.M. shall be sent to all members.
7. At the A.G.M., a Committee comprising the following office bearers shall be elected: President, Vice-President, Secretary, Treasurer, one primary representative, one secondary representative. The immediate past president and past secretary shall be ex officio members. In addition, a Planning committee consisting of the Committee and other volunteers, representing all interested parties, will be appointed to plan professional development activities for the year.
8. The Committee shall be responsible to the Association and shall present an Annual Report and Financial Statement at the A.G.M.
9. The Association or the Committee may appoint sub-committees.
10. Every financial member present at a meeting shall be entitled to a vote.
11. The quorum at general meetings shall be eight financial members or one-fifth of the membership, whichever is smaller. The quorum at committee meetings shall be three.
12. All monies received are to be placed in the Association bank account. Cheques drawn on this are to be signed by any two of the President, Vice President, Secretary and Treasurer or as appointed by the Committee.
13. Notice of motion to dissolve the Association shall be posted to all members at least one week before the meeting. The Association shall be dissolved if a resolution to that effect is carried by three-fifths of the members at a meeting. In the event of the organisation being dissolved, the amount that remains after such dissolution & the satisfaction of all debts & liabilities shall be transferred to another organisation with similar purposes which is not carries on for profit or gain of its individual members.
14. Notice of motion to alter the Constitution of the Association shall be posted to all members at least one week before the meeting.

15. That business discussions be limited to a maximum of thirty minutes at any general meeting, and, that if not all business has been dealt with in that time, one extension of fifteen minutes be granted.
16. That all motions be presented in writing to the Secretary.

Constitution as above put forward by Diane Ridley, seconded by Jennifer Kay & passed unanimously on 24/6/16.

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President

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Secretary